

		FORM OV 4 RISK ASSESSMENT FORM (Focus on the things over which you have control)		
		Establishment: Barnes Farm Junior School		
ACTIVITY: Offsite Visits – Coastal locations		Group Leader: Ross McTaggart		
Visit Details: Mersea Outdoors			Date of Visit: 18/05/2015-20/05/2015	
Assessment by: Ross McTaggart		Date: 26/03/2015		Target Date for review:
Approved by: Ross McTaggart		Position: Headteacher		Date: 26/03/2015
Significant Hazards and Associated Risks Those hazards which may result in serious harm or affect several people	Those who might be harmed Persons at risk from the significant hazards identified	Control Measures(CM's): Controls, including relevant sources of guidance (e.g. Generic Risk Assessment, OEAP National Guidance, Guidance from Provider, etc.). Specific CM's not included in the generic RA (e.g. briefings, actions by leaders / participants, qualifications / experience of supervisors)	Additional CM's required? If existing CM's cannot be met or circumstances have changed	Residual Risk Rating (H / M / L)
All accidents	All group members, including leaders	<ul style="list-style-type: none"> This generic risk assessment will be read in addition to the generic risk assessment "General Considerations" 	See also Generic RAs, "Indirect or Remote Supervision", "Swimming in Open Waters" and "Paddling"	
Inappropriate leadership	All group members, including leaders	The Group Leader will ensure that: <ul style="list-style-type: none"> all planned venues are pre-visited and individually risk assessed by leader(s) with particular reference to the group involved appropriate local advice (e.g. from coastguard, harbourmaster, lifeguards, tourist information) is obtained prior to the visit and followed a current weather and sea state forecast is obtained on the day of the visit the activity is adapted / changed (plan B or C) or even cancelled/postponed if the forecasts or 	Alternative plans (B and C) are in place and available if conditions are unsuitable	

collisions		<ul style="list-style-type: none"> Group members are made aware of: <ul style="list-style-type: none"> particular care needed when stepping or jumping between rocks, especially if covered with seaweed, and are wet care needed on steep shingle beaches or tops of dunes or over mud flats lest the surface moves or collapses unexpectedly potential sharp objects (barnacles, broken shells or glass, rusty metal etc) 		
Sharp objects buried in sand, shingle, between rocks etc				
Cliffs: falls from height, falling rocks or debris		<p>Group leaders to ensure that:</p> <ul style="list-style-type: none"> the group behaves sensibly and carefully near cliffs group members keep a safe distance from cliff edges at all times (a coloured rope between 2 staff may act as an effective temporary marker/barrier on occasion) and the cliff base particular caution is taken near cliffs that are prone to collapse (and especially after periods of heavy rain) scrambling/climbing on cliffs or large rocks is not permitted, unless as part of a planned activity with appropriately qualified instructors steep and/or exposed paths are avoided, especially after rain the group have appropriate footwear with good grip to avoid slips group members do not throw stones activities such as cycling or running near unfenced cliff tops are avoided 		
Weather extremes	All group members, including leaders	<ul style="list-style-type: none"> Weather forecast checked beforehand Protective clothing etc. according to time of year and weather forecast 		
REVIEWS:				