

**BARNES FARM JUNIOR SCHOOL GOVERNING BODY
CURRICULUM & PUPIL RELATED MATTERS COMMITTEE
TERMS OF REFERENCE**

LAST REVIEWED: OCTOBER 2016

Quorum

The quorum will be 50% of Committee members

Objectives

To consider all detailed matters to the pupils' education and social well-being.

To monitor the activities relating to the assessment, statementing and review of children with special educational needs.

To ensure that those responsibilities laid down under relevant Education Acts relating to the Conduct of the School and Curriculum are being met.

To monitor and assist in the administration of the following:

- the special needs in relation to education and welfare;
- the sex education policy;
- the educational visits;
- the equality policy;
- the school meals;
- pupil disciplinary matters;
- the school uniform;
- the religious education and collective worship;
- the overall school organization

Activities

The committee is authorised to carry out the following duties:

1. To ensure the school is meeting the requirements of the National Curriculum.
2. To review when appropriate and make recommendations to the governing body on:
 - the schools' curriculum statement;
 - the provision for religious education and collective worship;
 - the equality policy;
 - the assessment arrangements for pupils at the end of each key stage;
 - reporting arrangements to parents.
3. To consult with the Headteacher, Staff, Parents the community and relevant bodies, as appropriate, in order to maintain an oversight in, and review of, the above.

4. To assist in the production, review and re-writing of policy documents which cover the delivery of the curriculum and the approaches adopted to teaching and learning within the school.

5. To assist in the production and review of the school development/improvement plan, if appropriate.

6. To deal with any matters that may be referred to the committee by the Full Governing Body.

Meetings

Committee meetings will be held on an as required basis but at least once a term.

To ensure minutes, with decisions and action points, are taken at each meeting and circulated promptly to all members of the Governing Body.

The Chair of the Committee will report the work of the Committee to the regular meetings of the Full Governing Body.